

31st January 2019

Dear Parent/Carer

Year 10 Academic Tutor Review Day - Thursday 28th February 2019

Thursday 28th February is the Academic Tutor Review Day for students in Year 10. You are invited to attend a 15 minute review meeting with your child and the form tutor. There will be an opportunity at this meeting to discuss the snapshot which will be issued to you on Friday 15th February.

Parental support and encouragement is vital to the academic progress of your child. The review meeting will provide you with the time to discuss all aspects of your child's performance and future pathways. We hope this day will answer any questions you may have relating to forthcoming external examinations and assessments.

In order to assist the tutor in making the appointment, could you please indicate in the grid below **two** different sets of times when you would be able to come into school with your child. Year 10 students will be on study leave on the day, only attending school for the fifteen minute interview with yourselves and the form tutor. Please be aware that at the start and end of the day, school buses will be on the driveway.

The form tutor will make an appointment which you will be asked to confirm in your child's study planner. Students are expected to come to the review meetings with you, wearing full school uniform.

Student's Name:	Time	Please tick 2 boxes
	8.00am - 8.50am	
Tutor Group:	8.50am - 11.00am	
	11.00am - 1.00pm	
Parent/Carer's Signature:	1.00pm - 2.00pm	
	2.00pm - 3.30pm	
	3.30pm - 5.00pm	
	5.00pm - 6.45pm	

Please ask you child return your preferences to the Form Tutor by **Monday 4th February**.

Yours sincerely

Miss M Lines
Deputy Headteacher

Mrs F Roome
Key Stage 4 Leader