

8th October 2018

Dear Parent/Carer

Enrichment Week - Manchester Trafford – Miss Hicks – Monday 15th to Thursday 18th July 2019

Enrichment Week is taking place at Ballakermeen High School during July 2019. I would like to use this opportunity to take 102 students from Year 7 on an activity trip to the North West of England. The aim of the trip is to offer students the opportunity to experience various activities, some of which are not available on the Island.

The cost of the trip will be in the region of **£425.00**.

Included in this price is:

- Return travel from the Isle of Man by ferry and coach.
- 3 nights' bed and breakfast accommodation in the Premier Travel Inn Trafford Centre.
- Cinema visit at the Trafford Centre.
- A day at indoor snow dome Chill Factore to include 2 group lessons.
- Laserblast.
- Inflatation.
- A day trip to Alton Towers including coach transfer and entrance fee.
- Indoor crazy golf at the Trafford Centre.
- All meals.
- Insurance.

The only additional cost will be any spending money that students wish to bring.

If you would like your child to take part in this exciting trip, please detach, complete and return the **Reply Slip** and **“Parent/ Carer Consent for an Educational Visit form”**, with an initial deposit of **£105** by **Monday 22nd October 2018**. Further payments will be due on or before the following dates:

Friday 23 rd November 2018	£80.00
Friday 25 th January 2019	£80.00
Monday 25 th February 2019	£80.00
Monday 25 th March 2019	£80.00

Unfortunately post-dated cheques cannot be accepted as payment. Ballakermeen High School is unable to reimburse any charges incurred.

Places are limited so please ensure your deposit and forms are returned on time to avoid disappointment. There cannot be any extension to this deadline on the initial deposit as decisions have to be made as to the viability of the trip. If the trip fails to attract sufficient numbers, your deposit payment will be returned.

Once the trip has been filled, your son/ daughter will be informed that he/she has been successful and the payments will be banked. The deposit is **non-refundable** once this payment is banked as it is used to secure the booking. Staged payments are required by the tour operators once the trip has been booked and additional charges may be incurred if you withdraw your child from the trip at a later date. Every attempt will be made to find a replacement to offset the cost, but this cannot be guaranteed. Payment cards will be kept at the foyer and a copy will be available on request.

If this trip is oversubscribed, a draw will take place and your son/daughter will be informed if he/she has been successful and the payments will be banked. Deposit payments will be returned if not successful.

On the reverse of this letter is a sample of the activities which may be held on island during Enrichment Week 2019. Details of activities will be advertised at a later date.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Miss J Hicks
Trip Leader



BALLAKERMEEN HIGH SCHOOL

Detach and return to the Foyer with your deposit and consent form, ensuring all fields are completed.

Reply Slip – Manchester Trafford/Enrichment Week 2019 – Miss Hicks

Student’s name Tutor group.....

I would like my son/daughter to be considered for a place on the Manchester Trafford Trip from 15th –18th July 2019.

I enclose a **deposit of £105.00** (cheques are payable to ‘Ballakermeen High School’) and the **form “Parent/ Carer Consent for an Educational Visit”**.

I understand that once deposits have been banked, they are **non-refundable**.

By signing up for this trip I give permission for my child’s details to be shared with travel and accommodation providers as required.

Signed (Parent/Carer) Date.....