

5th March 2018

Dear Parent/Carer

Year 10 Academic Tutor Review Day, Tuesday 20th March 2018

Tuesday 20th March is the Academic Tutor Review Day for students in Year 10. You are invited to attend a 15 minute review meeting with your child and the form tutor. There will be an opportunity at this meeting to discuss the report which will be issued to you on Friday 16th March.

Parental support and encouragement is vital to the academic progress of your child. The review meeting will provide you with the time to discuss all aspects of your child's performance and future pathways. We hope this day will answer any questions you may have relating to forthcoming external examinations and assessments.

In order to assist the tutor in making the appointment, could you please indicate in the grid below **two** different sets of times when you would be able to come into school with your child. Year 10 students will be on study leave on the day, only attending school for the fifteen minute interview with yourselves and the form tutor. Please be aware at the start and end of the day, school buses will be on the driveway.

The form tutor will make an appointment which you will be asked to confirm in your child's study planner. Students are expected to come to the review meetings with you, wearing full school uniform.

Student's Name:	Time	Please tick 2 boxes
	8.00am - 8.50am	
Tutor Group:	8.50am - 11.00am	
	11.00am - 1.00pm	
Parent/Carer's Signature:	1.00pm - 2.00pm	
	2.00pm - 3.30pm	
	3.30pm - 5.00pm	
	5.00pm - 6.45pm	

Please ask you child to return your preferences to the Form Tutor by **Thursday 8th March**.

Yours sincerely

Mr P Wiles
Deputy Headteacher

Mrs F Roome
Key Stage 4 Leader