

Ballakermeen High School

Chair of Governors: Mr Tim Howland



Head Teacher
Mrs P. A. Burnett MA (Ed.) NPOH
5th October 2017

St. Catherine's Drive
Douglas
Isle of Man
IM1 4BE
Telephone: 01624 648700
Email: bhsenquiries@sch.im
Website: www.ballakermeen.com

Dear Parent/Carer

Re: Year 11 Prom and Memorabilia

We are currently designing our annual Year Book for the Year 11 students and organising Leavers' Hooded Sweatshirts for Class of 2018. Preparations are also underway for the 2018 Year 11 Prom which will be held in the Royal Hall at the Villa Marina. The date is provisionally booked for Monday 2nd July, although this could be subject to change.

This year, we would like to offer a payment plan for the various options, which will spread the cost of these popular items and event over a few months to ease the cost.

Please choose your options below and a personal payment plan will be put into place. To secure this offer, please return a deposit of £20 by Wednesday 25th October 2017.

Further payments will be due on or before the following dates, should you choose all the options:

Friday 24^h November 2017	£20.00
Friday 26th January 2018	£20.00
Monday 26th February 2018	£15.00

Please note that there will be no extensions to these deadlines as the funds are required to secure the orders with our suppliers.

You will receive more details of the Prom nearer to the event time. We aim to distribute the Year Books and Hooded Sweatshirts prior to Record of Achievement Day, which will be held on Friday 11th May 2018.

Yours sincerely

Mr R Garrett
Head of Year 11



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Reply Slip – Year 11 Prom and Memorabilia. Please tick your required items and return the slip to the foyer with an initial deposit of £20 by Wednesday 25th October 2017.

ITEM	COST	TICK
Please reserve a place for my son/daughter at the 2018 Year 11 Prom.	£35	
Please reserve a copy of the 2018 Year Book for my son/daughter.	£20	
Please order my son/daughter a Leavers' Hooded Sweatshirt. Choose size below.	£20	
Hooded Sweatshirt Sizes (Please circle one size)		
S36"	M40"	L44"
		XL 48"
		XXL52"

I enclose a deposit of £20. Cheques are made payable to 'Ballakermeen High School'.

If you would like to make future payments via Parentpay please confirm YES/NO (delete as appropriate).

If you are reserving a place at the 2018 Year 11 Prom, please confirm if your son/daughter requires a vegetarian meal YES/NO (delete as appropriate).

Student (Print name).....Tutor Group

Signed (Parent/Carer) Date