

12<sup>th</sup> June 2017

Dear Parent/ Carer

**Year 8 Academic Tutoring Day – Wednesday 12<sup>th</sup> July 2017 - Sixth Form Centre**

You are invited to accompany your son or daughter to attend a 15 minute Academic Review meeting with his/her tutor. During this Review meeting, academic progress will be discussed and targets set for improvement. We hope this will promote dialogue about academic progress between students, parents and tutors. Students are given a day's study leave on the Review Day to make it possible for us to staff the meetings during the working day, as well as before and after school hours. **Students are expected to wear full school uniform.**

In order to assist the tutor in making the appointment, could you please indicate in the grid below **two** different sets of times when you would be able to come into school with your son/daughter.

The Form Tutor will make an appointment which you will be asked to confirm in your son/daughter's planner. A reminder of the day, date and time will be written into planners shortly before the Academic Review Day. Please be aware of parking difficulties at the end of the school day, when the buses are on site.

<b>Time</b>	<b>Please tick two boxes</b>
8:00am – 8:50am	
8:50am – 11:00am	
11:00am – 1:00pm	
1:00pm – 2:00pm	
2:00pm – 3:30pm	
3:30pm – 5:00pm	
5:00pm – 6:45pm	

<b>Student's name:</b>	<b>Tutor Group:</b>	<b>Parent/Carer's Signature:</b>
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Please ask your son/daughter to return your preferences to the Form tutor by **Friday 23<sup>rd</sup> June.**

Yours sincerely

Miss J Hicks  
Key Stage 3 Leader

Mr B O'Sullivan  
Head of Year 8